University of California, San Diego
Undergraduate Departmental Minor Declaration

Instructions: This form requires both department and college approvals. Please read the guidelines for declaring a minor and follow the procedures listed below.

Guidelines for Declaring a Minor
(Requirements may vary by department or program.)

Policy:

1. Completion of a minor is optional in any of the six colleges.

2. Students entering UCSD January 1998, or thereafter, who declare a minor must complete 28 units, of which at least 20 units must be upper-division. (There are exceptions to this unit requirement; see department in catalog.)

3. Students entering UCSD prior to January 1998 are required to complete 24 units of which a minimum of 12 units must be upper-division.

4. Lower-division courses may overlap between major(s) and minor(s).

5. Upper-division courses CANNOT overlap between major and minor requirements, and they CANNOT be used to satisfy requirements of more than one minor. (Lower-division courses may overlap between minors.)

6. Upon graduation, completed minors will appear on the final transcript but not on the diploma.

Procedures:

1. Refer to the department or program and college sections in the UCSD General Catalog for specific requirements, including grading option requirements.

2. List all courses on the declaration form that you intend to use for the minor.

3. Obtain approval from the appropriate academic department or program, the form will be forwarded to your college.

4. Once processed, you may obtain a copy of your minor form at your college advising office, or submit a self-addressed, stamped envelope with your declaration, and it will be mailed to you.

NOTE: Course substitution to an approved minor may be made by submitting a revised copy of the minor form to the department/program for approval.
Name: ___________________________________________  P.I.D._________________  Phone #: (____)__________

  Last,                First               Middle

Address:_____________________________   City:________________   State:______   Zip:___________

Email Address: ________________________________

Class Level: ________________

Entering Quarter ______   Year _____

College: Check one

☐ Eleanor Roosevelt (0069)
☐ John Muir (0106)
☐ Thurgood Marshall (0509)
☐ Revelle (0321)
☐ Earl Warren (0422)
☐ Sixth College (0054)

Have you previously declared a minor?  No  ☐  Yes  ☐

Is this a revision?  No  ☐  Yes  ☐

Are you discontinuing a previously declared minor(s)?  No  ☐  Yes  ☐

MINOR TITLE: ____________________________  MINOR CODE: ________________________

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Comments: ______________________________________________________________________________

_________________________________________  ______________________________________
Student’s Signature                      Date

☐ APPROVED  ☐ DENIED

☐ APPROVED  ☐ DENIED

Department

College Academic Counselor

Date

Date

Revised 07/09/08 ep