



**University of California, San Diego
Undergraduate Departmental Minor Declaration**

Instructions: This form requires both department and college approvals. Please read the guidelines for declaring a minor and follow the procedures listed below.

Guidelines for Declaring a Minor

(Requirements may vary by department or program.)

Policy:

1. Completion of a minor is optional in any of the six colleges.
2. Students entering UCSD January 1998, or thereafter, who declare a minor must complete 28 units, of which at least 20 units must be upper-division. (There are exceptions to this unit requirement; see department in catalog.)
3. Students entering UCSD *prior* to January 1998 are required to complete 24 units of which a minimum of 12 units must be upper-division.
4. Lower-division courses may overlap between major(s) and minor(s).
5. Upper-division courses CANNOT overlap between major and minor requirements, and they CANNOT be used to satisfy requirements of more than one minor. (Lower-division courses may overlap between minors.)
6. Upon graduation, completed minors will appear on the final transcript but not on the diploma.

Procedures:

1. Refer to the department or program and college sections in the UCSD General Catalog for specific requirements, including grading option requirements.
2. List all courses on the declaration form that you intend to use for the minor.
3. Obtain approval from the appropriate academic department or program, the form will be forwarded to your college.
4. Once processed, you may obtain a copy of your minor form at your college advising office, or submit a self-addressed, stamped envelope with your declaration, and it will be mailed to you.

NOTE: Course substitution to an approved minor may be made by submitting a revised copy of the minor form to the department/program for approval.



(SEE COVER PAGE FOR INSTRUCTIONS - PRESS FIRMLY)

Name: _____ P.I.D. _____ Phone #: (____) _____
 Last, First Middle

Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____ Entering Quarter _____ Year _____

Class Level: _____ Major(s): _____

College: Check one

| | | | | |
|---|---|-----------------------------|------------------------------|-------------------|
| <input type="checkbox"/> Eleanor Roosevelt (0069) | Have you previously declared a minor? | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Minor Title _____ |
| <input type="checkbox"/> John Muir (0106) | Is this a revision? | <input type="checkbox"/> No | <input type="checkbox"/> Yes | _____ |
| <input type="checkbox"/> Thurgood Marshall (0509) | Are you discontinuing a previously declared minor(s)? | <input type="checkbox"/> No | <input type="checkbox"/> Yes | _____ |
| <input type="checkbox"/> Revelle (0321) | | | | _____ |
| <input type="checkbox"/> Earl Warren (0422) | | | | _____ |
| <input type="checkbox"/> Sixth College (0054) | | | | _____ |

MINOR TITLE: _____ MINOR CODE: _____

LOWER-DIVISION COURSES

| SUBJECT, COURSE NUMBER AND TITLE | INSTITUTION (if other than UCSD) | UNITS | GRADE OPTION |
|----------------------------------|-------------------------------------|-------|-----------------|
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UPPER-DIVISION COURSES (No overlap permitted between upper-division major courses and a minor)

| SUBJECT, COURSE NUMBER AND TITLE | INSTITUTION (if other than UCSD) | UNITS | GRADE OPTION |
|----------------------------------|-------------------------------------|-------|-----------------|
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Comments: _____

Student's Signature

Date

| | | | | |
|-----------------------------------|---------------------------------|----------------------------|-------|--|
| <input type="checkbox"/> APPROVED | <input type="checkbox"/> DENIED | _____ | _____ | |
| | | Department | Date | |
| <input type="checkbox"/> APPROVED | <input type="checkbox"/> DENIED | _____ | _____ | |
| | | College Academic Counselor | Date | |